Right click the Network icon in the lower right hand corner of your screen. It may be shaped like a computer monitor (see: below screenshot) or as signal bars indicating your wireless connection strength. Right clicking should open a dialogue with the option to **Open Network and Sharing Center**. Left click it to proceed.



Vetwork and Sharing Center					
🔄 🍥 🔻 🕈 🔽 « All Contro	ol Panel Items 🔸 Network and Sharing Center	✓ C Search Control Panel 𝒫			
Control Panel Home	I Home View your basic network information and set up connections				
Change adapter settings	View your active networks				
Change advanced sharing settings	bmap.ucla.edu Domain network	Access type: Internet Connections: 🔋 Ethernet			
Change your networking settings Set up a new connection or network Set up a broadband, dial-up, or VPN connection; or set up a router or access point.					
	Troubleshoot problems Diagnose and repair network problems, or get troubleshooting information.				
See also					
Internet Options					
Windows Firewall					

Click **Set up a new connection or network** in the window that appears.

2	Network and Sharing Center	- 1	x
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Co Ch	Set Up a Connection or Network		_
Ch set	Choose a connection option		
	Connect to the Internet Set up a broadband or dial-up connection to the Internet.		
	Connect to a workplace Set up a dial-up or VPN connection to your workplace.		
	Next		
See			
Inte	rnet Options		
Wir	dows Firewall		

Choose **Connect to a workplace** as the connection option:

2	Network and Sharing Center	_ D X	
	 All Control Panel Items Network and Sharing Center 	✓ ♂ Search Control Panel	
Co Ch Set	 Connect to a Workplace How do you want to connect? Use my Internet connection (VPN) Connect using a virtual private network (VPN) connection through the Internet. Dial directly Connect directly to a phone number without going through the Internet. 	et.	
		Cancel	
Sed on Interne Windo	; Options vs Firewall		

Select **Use my Internet connection (VPN)** as the connection method:

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69	1 🕺 🔨 Network and Internet	Network and Sharing Center v C Search Control Panel	Q			
Control	(e) In Connect to a Working	rour basis potwork information and set up connections				
Change settings	Type the Internet address to connect to Your network administrator can give you this address.					
	Destination name:	BMAP VPN	nt.			
	 Use a smart card Remember my credentials Allow other people to use this connection This option allows anyone with access to this computer to use this connection. 					
See also Internet	Options	Create Cancel				
Window	s Firewall					

Specify the following options:

Finally, <u>left</u> click the Network icon in the lower right corner (the one you right clicked in the first step). Click on the VPN connection titled **BMAP VPN**. Specify the username e-mailed to you and the password you set using the online utility.

Please note that your first connection attempt may take a couple minutes to complete, as the VPN type auto-negotiates. Subsequent connection attempts will be much faster.